

WHITNEY POINT CENTRAL SCHOOL DISTRICT
REQUEST FOR SCHOOL FACILITIES

DATE _____

Name of Organization _____

Authorized Representative(s) & Address _____

Phone # (____) _____

Date(s) requested _____ Day(s) of week _____

Building & Area Requested _____

Purpose of Activity _____

People Involved _____ Estimated # of people _____
(Students/adults etc)

Time of Use---Start _____ Closing _____

Activity Supervisor _____

*Is Liability Insurance provided? _____

Who is responsible for clean up? _____

It is understood that the above mentioned organization will provide funds for the service of a school employee and police security when necessary during the times and hours described above. Furthermore, the above mentioned organization will pay for any damages resulting from the above activity.

In the event that our school should be closed on this particular day due to conditions such as inclement weather, this event is to be cancelled and rescheduled at a later date.

Signature/Authorized Representative

Date _____
Assistant Principal

Date _____
Athletic Director (for gym & pool)

Date _____
Building Principal

Date _____
Superintendent of Schools

Approved: Yes _____ No _____

*** Please attach a copy of your Certificate of Insurance**

WHITNEY POINT CENTRAL SCHOOL DISTRICT
Whitney Point, NY 133862

Official Release Form – School Year: _____

TO: All Participants
RE: Use of Whitney Point School Facilities & Equipment

We wish to advise all individuals that are granted permission to use the Whitney Point Central School District's building facilities and equipment that no provision is made by the school district for insurance to cover accidents, loss of pay because of inability to work or any other hardship suffered by the individual or his dependents.

Prior to using school facilities, each individual must understand and agree to the following:

Participant covenants to indemnify and save harmless Whitney Point Central Schools against any and all claims arising from the use of, or from any work or thing whatsoever done in or about the premises or any building or structure thereon or the equipment thereof during the use thereof, or arising during such use, or arising from any act or negligence of Whitney Point Central Schools or any of its agents, contractors, or employees, or arising from any accident, injury or damage whatsoever, however caused, or any person or persons, or to the property of any person or persons occurring during such use on, in or about the premises and from and against all cost, counsel fees, expenses and liabilities incurred in or about any such claim or any action proceeding brought thereon.

I FURTHER UNDERSTAND THAT:

1. The facilities will be used in a proper manner and that they will be left in proper condition.
2. Restitution will be made for breakage or lost articles.
3. Coaches offices, physical education equipment rooms, teacher's desks, shop equipment, library articles, science labs, cafeteria equipment, offices and office equipment, etc., will not be used for any reason unless specifically requested and approved by the administration.
4. Infraction of these requirements may result in the district withdrawing the privilege of participation.

Your signature indicates that you have read this statement and fully accept its consequences.

Signature/Participant: _____

Address: _____

Phone #: _____ Date: _____

Adopted by the Board of Education: 2-16-88